



Instructional Assistant - Resource Room

Dallas Community School is accepting applications for a part-time (5.5-hours per day) Instructional Assistant serving students kindergarten through 10th grade.

QUALIFICATIONS:

- Must be over the age of 18 and have a high school diploma/GED, additionally must have knowledge of appropriate provisions of IDEA (Individuals with Disabilities Education Act), or the ability to rapidly acquire a working knowledge of such provisions.
- Ability to deal in an empathetic manner with students who have learning and/or physical disabilities, and/or social/behavioral problems, and to deliver instructional programs to these students.
- Work effectively in an environment that can be both physically and emotionally fatiguing. Work with students who may exhibit aggressive, assaultive behavior as required by specific job assignments.
- Ability to complete physical requirements of kneeling, bending, reaching, sitting on chair/floor, walking, squatting, crawling, running, quick movements, and climbing stairs; perform physical job tasks.
- Work effectively in a team situation / collaborative problem-solving strategies.
- Experience and/or capability to work with students with vision impairment, hearing impairment, seizures, ability to lift a child with mobility impairment.
- Work independently in the absence of direct teacher contact, to carry out the instructional program. Ability to communicate clearly and concisely, both orally and in writing, and maintain confidential information.
- This position requires a successful completion of a Local Paraprofessional Assessment or the ability to provide copies of transcripts showing two years of college-level coursework.
- All required and requested skills and attributes are detailed in the Job Description Essential Duties and Responsibilities.
- Minimum qualifications are detailed in the Job Description Qualifications.
- Link to Job Description: [EA Resource Room Job Description](#)

TO APPLY:

Complete an application online found at www.dallascommunityschool.org. Please provide detailed information on education, training, and experience as it relates to this position. This information can affect initial salary placement.

Email the following documents to hirwin@dallascommunityschool.org

1. Completed Application
2. Cover letter
3. Resume



Dallas Community School provides qualifying veterans and disabled veterans with preference in employment according to Oregon Revised Statutes. Qualifying veterans and disabled veterans may obtain a preference by submitting as verification of eligibility a copy of the Certificate of Release or Discharge from Active Duty (DD Form 214 or 215) and/or the most recent annual letter from the U.S. Department of Veterans Affairs confirming veteran status. Documentation must be received in conjunction with the application.

Dallas Community School recognizes the diversity and worth of all individuals and groups and their roles in society. It is the policy of Dallas Community School Board that there will be no discrimination or harassment of individuals or groups on the grounds of age, color, creed, disability, marital status, national origin, race, religion, sex or sexual orientation in any educational programs, activities or employment.

Upon offer of employment, fingerprints will be required at a cost of \$66 or you may provide proof of having successfully completed the fingerprint process in another Oregon school district.

A successful candidate must be able to meet the requirements of the COVID-19 Vaccination Requirements for Teachers and school Staff.

<https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le3871a.pdf>

Dallas Community School reserves the right to extend the closing date, withdraw, or otherwise revise this position.

<i>Primary Location</i>	K - 10
<i>Salary Range</i>	\$16.03 - \$20.24 / Hourly
<i>Shift Type</i>	Part Time